

NOTES FOR PROSPECTIVE HIRERS

Any questions please ring the Club Secretary, Stella Machin on 01785 249806 (home) or e-mail stella.machin@ntlworld.com

We are sorry but we do not hire the premises for 18th or 21st Birthday Parties.

Rooms available

Main Room & Bar – Maximum 80 people at an informal buffet style function

Plus the Committee Room – would give maximum 120 at an informal buffet style function

(But please note that as we are a members Club, if the Committee Room is requested a few members may also use the Committee Room but they would in no way take part in your function).

Kitchen – Catering cooker, warming cupboard, water boiler, 2 microwaves, fridge, cutlery, crockery etc

Besides the usual bar type drinks at very reasonable prices, hot drinks can also be purchased from the bar.

Evening Hire – Commences from 7.30pm

Normally access from 3pm to get the room ready, bring food etc. Guests to arrive from 7.30pm

Do you wish the bar to close at 11pm? – If so, room/s to be cleared and Club vacated by 11.45pm

Do you wish the bar to close at 11.45pm?– If so, room/s to be cleared and Club vacated by 12.30am

Hire charge – Full price for all rooms requested

Afternoon Hire – Max. 5 hours between 12noon and 7pm (Not Sunday)

Normally access 4 hours before the start of the event to get the room ready, bring food etc.

The bar will close 30 mins. before the end of the event. Room/s to be cleared and Club vacated 45mins after the bar closes.

Hire charge – Full price for all rooms requested

Afternoon or Part Afternoon and Evening Hire Carried Through

Hire charge – Afternoon session at full price for all rooms requested, evening session at half the full cost for all rooms used in the afternoon. Any extra rooms at full price.

Sunday Afternoon Christening Event – Maximum 3 hours - Guests to arrive after 2.30pm

Normally access from 11am to get the room ready, guests to arrive after 2.30pm

Christening hire session time – max. 3hours from guest's arrival.

Please note that for these events buffet tables will be placed in front of the stage.

Hire charges– Only Main Room available @ £90 for max. 3 hour hire

If required the kitchen would be at full charge

Day Time Meeting - Weekdays

£100 – refreshments and food at an extra cost.

Damage Deposit

A Damage Deposit of £60 will be payable by cheque before the event. This deposit will be returned/destroyed at the end of the month during which the event is held, provided there is no damage during the function.

Hire Payments

Please do not send any money with the application, payment details will be included in the confirmation of booking letter from the Club Secretary.